# **Quintez T. Galbert**

**401 S. Emporia 316-265-5211 ext. 208**

Wichita, KS 67202 **wwrf.qgalbert@outlook.com**

Shift Supervisor / Sales Lead / Sandwich Artist / Customer Service

SUMMARY OF QUALIFICATIONS

* Extremely hard working and enjoys taking on new challenges
* Supervisor and management experience
* Ambitious and energetic employee
* Self-motivated and diligent worker
* Very punctual with a strong work ethic
* Great attention to detail
* Eager to accept any overtime opportunities available
* Comfortable working alone or in a team environment

PROFESSIONAL SKILLS

Food Service

* Supervisor/Manager
* Customer Service
* Cooking
* Kitchen Sanitation
* Food Safety
* Operating Cash Registers

Sales

* Sales Management
* Managing Customers
* Interacting with Customers
* Providing Excellent Customer Service

WORK EXPERIENCE

* State of Kansas Laundry Worker Winfield, KS 2016
* Operated commercial washers and dryers to clean and press for 500+ customers daily
* Folded and sorted laundry for return to the customers
* Used commercial cleaning chemicals to ensure proper cleaning and sanitation

* Subway Sandwich Artist Wichita, KS 2015 – 2016
* Created sandwiches, wraps and soups on the line per customer orders
* Assisted customers on option and choices, handled money and customer issues as needed
* Provided excellent customer service to all patrons
* McDonald’s Restaurant Shift Manager Wichita, KS 2012 – 2015
* Assisted in managing the crew members working in the restaurant in all aspects of daily operation
* Created worker schedules, interviewed new hires, performed inventories and managed money for the store
* Worked closely with other management staff to provide consistent and unified leadership to team members
* Vanity Sales Lead Wichita, KS 2010 – 2012
* Assisted customers in shopping for clothing and shoes by helping with fashion trends and sizing
* Worked closely with each customer providing excellent customer service
* Maintained and met daily and monthly sales goals for the store and other team members